

BEXHILL-ON-SEA TOWN COUNCIL

To all Members of Bexhill-on-Sea Town Council

You are summoned to attend a meeting of

BEXHILL-ON-SEA TOWN COUNCIL to be held in the
COUNCIL CHAMBER, TOWN HALL, BEXHILL-ON-SEA

on **Wednesday 6th July 2022 at 7pm**

when it is proposed to transact the following business:

Julie Miller

Clerk and Responsible Financial Officer

30th June 2022

Members of the public and press are welcome to attend.

Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulations 2014. Members of the public addressing the council but not wishing to be recorded should put this request to the town clerk at the earliest opportunity.

AGENDA

1. PUBLIC PARTICIPATION

In accordance with standing order 3(e) this session shall not exceed 15 minutes unless directed by the Chairman of the meeting. Subject to standing order 3(f), a member of the public shall not speak for more than 3 minutes. In accordance with standing order 3(e), a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given. A person shall raise his hand when requesting to speak and stand when speaking (except when a person has a disability or is likely to suffer discomfort). The chairman of the meeting may at any time permit a person to be seated when speaking. A person who speaks at a meeting shall direct his comments to the chairman of the meeting. Only one person is permitted to speak at a time. If more than one person wants to speak, the chairman of the meeting shall direct the order of speaking.

2. APOLOGIES FOR ABSENCE

3. TO RECEIVE DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS

4. MINUTES

To approve the minutes of the following meetings of the full council:

- a) Wednesday 8th June 2022 (Appendix A)

5. COMMITTEES

To receive the minutes and updates of committees held since the last Full Council meeting:

- a) 06/06/2022 Planning and Development Advisory Committee (Appendix B)
- b) 22/06/2022 Finance and General Purposes Committee (Appendix C)
- c) 22/06/2022 Planning and Development Advisory Committee (Appendix D)

6. RECOMMENDATIONS FROM COMMITTEES

Finance and General Purposes Committee

- a) To approve the following policies:
 - i. Grievance Policy
 - ii. Disciplinary Policy

- iii. Sickness Absence Policy
- iv. Health and Safety Policy
- v. Expenses Policy
- vi. Travel and Expenses Claim Form

Link to view policy documents:

[Policies and Procedures - Bexhill-on-Sea - Bexhill-on-Sea, Bexhill-On-Sea \(bexhilltowncouncil.gov.uk\)](https://www.bexhilltowncouncil.gov.uk/Policies-and-Procedures-Bexhill-on-Sea-Bexhill-on-Sea-Bexhill-On-Sea)

- b) To approve recruitment of full time Facilities Co-ordinator role
(Appendix E)

7. MAYOR'S OFFICE

- a) To receive update on the work of the Town Mayor (Appendix F)

8. REPORTS FROM COUNCILLORS

External councillors may report for 3 minutes. Written reports must be received three days before the meeting.

- a) To receive reports from Division County Councillors.
- b) To receive reports from Ward District Councillors.
- c) To receive ward reports from Town Councillors.

9. SUPPORT FOR UKRAINE

- a) To receive update from Cllrs Brailsford; Taylor-Gee; Thomas on 'Bexhill Hub for Ukraine Support'

10. GOVERNANCE AND ADMINISTRATION

- a) To note 'Away Day' date change.
- b) To consider design for corporate flag. (Appendix G)
- c) To approve Bexhill Trust membership.

11. EXTERNAL REPRESENTATIVES

To receive reports from external representatives (circulated prior to the meeting)

- a) RALC - Cllr Winter and Cllr Taylor-Gee
- b) Citizen's Advice Bureau – Cllr Gibson
- c) Bexhill Air Cadet Squadron - Mayor
 - i. To adopt Mayoral Cadet Policy (Appendix H)
 - ii. To adopt Safeguarding Policy (Appendix I)
- d) Fairtrade – Cllr Izzard
- e) To receive update from Cllr Drayson on Summer Road Safety Update
13/06/2022
- f) To appoint representative to selection panel for 'Old and Bold' initiative with Active Rother
- g) To appoint representative to attend Sea Angling Club Design Workshop
18/07/2022 7pm
- h) To note police liaison meeting requested.

12. MOTIONS FROM COUNCILLORS

- a) Cllr Drayson
That this Council urgently creates an Allotment Committee to recommend an effective strategy for their management and to lead the implementation of that Strategy

- b) Cllr Brailsford
That this council consider changing the terms of reference for committee membership to prevent the Mayor and Deputy Mayor from taking up full committee places due to their existing ex-officio status.
- c) Cllr Thomas
That this council consider supporting the proposal for a new direct railway route to Polegate.

13. CORRESPONDENCE AND MATTERS FOR INFORMATION

- a) Request to send joint letter with Chamber of Commerce to CEOs of banking institutions in the town.
- b) Thank you for Mayoral visit to Clifford Road Day Centre.
- c) Community Speedwatch update and request for joining police support.

14. QUESTIONS FROM COUNCILLORS AND FUTURE AGENDA ITEMS

- a) To receive answers to questions raised at the last meeting

<p>Cllr Brailsford Would the council consider a motion to prevent the mayor and deputy mayor from taking up full committee places as they have ex-officio status and can already attend and vote at all meetings.</p>	<p>This item is on the agenda.</p>
<p>Cllr Thomas Would the council will consider supporting the proposal for a new direct railway route to Polegate.</p>	<p>This item is on the agenda.</p>

- b) To receive questions from councillors at the meeting.
Questions shall be recorded in the minutes and responded to at the next meeting or before
- c) To note any future agenda items.
- d) To consider any new risks to be added to the risk register.

15. DATE OF NEXT MEETING – 6th SEPTEMBER 2022.

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings Act) 1960, because of the commercially sensitive nature of the business to be transacted in item 16 and the personal data in item 16 and 17, the public and the press will be asked to leave the meeting during consideration of the following:

16. TO RECEIVE UPDATE ON LEASE NEGOTIATIONS

17. TO RECEIVE UPDATE ON STAFFING MATTERS