

BEXHILL-ON-SEA TOWN COUNCIL

To all Members of Bexhill-on-Sea Town Council

You are summoned to attend a meeting of

BEXHILL-ON-SEA TOWN COUNCIL

to be held in the **Bexhill Senior Citizens Club, Eversley Road,**

Bexhill-on-Sea

on **Wednesday 28thJanuary 2026 at 6:30pm**

when it is proposed to transact the following business:

Michelle Webber

Deputy Clerk

22nd January 2026

Members of the public and press are welcome to attend.

Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulations 2014. Members of the public addressing the council but not wishing to be recorded should put this request to the town clerk at the earliest opportunity.

PLEASE TURN OFF YOUR MOBILE PHONE DURING THE MEETING AS THIS INTERFERES WITH THE RADIO MICROPHONES USED IN RECORDING THE MEETING.

AGENDA

1. PUBLIC PARTICIPATION

In accordance with standing order 3(e) this session shall not exceed 15 minutes unless directed by the Chair of the meeting. Subject to standing order 3(f), a member of the public shall not speak for more than 3 minutes. In accordance with standing order 3(e), a question shall not require a response at the meeting nor start a debate on the question. The chair of the meeting may direct that a written or oral response be given. A person shall raise his hand when requesting to speak and stand when speaking (except when a person has a disability or is likely to suffer discomfort). The chair of the meeting may at any time permit a person to be seated when speaking. A person who speaks at a meeting shall direct his comments to the chair of the meeting. Only one person is permitted to speak at a time. If more than one person wants to speak, the chair of the meeting shall direct the order of speaking.

2. APOLOGIES FOR ABSENCE

**3. TO RECEIVE DECLARATIONS OF PECUNIARY AND NON-PECUNIARY
INTEREST**

4. CHAIRS ANNOUNCEMENTS

5. MINUTES

- a) To approve the minutes of the meeting of Wednesday 17th December 2025.

(Appendix A)

6. RECOMMENDATIONS FROM COMMITTEES

- a) Engagement and Communications Committee
Recommended that the discussion of the serpollet sculpture for Glyne Gap Roundabout becomes the responsibility of the Amenities Committee.

7. MAYORS OFFICE

- a) To receive an update on the work of Town Mayor.

8. REPORTS FROM COUNCILLORS

External Councillors may report for three minutes. Written reports must be received three days before the meeting.

- a) To receive reports from Division County Councillors.
- b) To receive reports from Ward District Councillors.
- c) To receive ward reports from Town Councillors.

9. DEPUTY CLERK UPDATE

- a) To receive update.

10. LOCAL GOVERNMENT REORGANISATION

- a) To receive an update.

11. PLANNING MATTERS

- a) To receive update on the Neighbourhood Plan.

12. ROTHER DISTRICT COUNCIL LIASON

- a) To note the update on the lease and to consider the approval of the Draft Heads of Terms for Channel View East Public Conveniences.

(Appendix B)

- b) To note solicitors' response, confirm that all required documentation has been received, and authorise progression of the licenses for the Public Conveniences. (Appendix C)
- c) To receive further information regarding the office on 35 Western Road and the Villas; to consider the approval of the Draft Heads of Terms for The Villas. (Appendix D)
- d) To receive update on Pebsham Recreation ground. (Appendix E)
- e) To receive update from Leader's Meeting. (Appendix F)

13. EXTERNAL REPRESENTATIVES

- a) To receive updates from external representatives.

14. MOTIONS FROM COUNCILLORS

- a) Cllr Wilson

To decide if Bexhill-on-Sea Town Council staff:

1. remain occupied in the Hub and operate WFH for a further year, as the office is uncomfortable and with the growth of workloads in the next 12 months it is unclear if this is acceptable.
2. To move to the Villas as in the prepared Heads of Terms as already decided, with confirmation of whether there is disabled access via the Town Hall or an alternative access point for those that require it.
3. To investigate the possibility of purchasing an alternative building within the whole of Bexhill, noting that two previous motions on this subject have failed.
4. Carry out option 1 or 2 and look to purchase a plot of land and build our own civic centre.

- b) Cllr Drayson

The Council adopts the following policy, as shown in appendix G, regarding the appointment of the Chair of Bexhill on Sea Town Council and Mayor of Bexhill. (Appendix G)

c) Cllr Drayson

The Council adopts the following policy, as shown in appendix H, regarding the appointment and succession of the Vice Chair of Bexhill on Sea Town Council and Deputy Mayor of Bexhill.

(Appendix H)

d) Cllr Crotty

This Council notes that under the Local Government Finance Act 1992, special expenses are costs that relate only to part of a district and must be funded solely by the Council Taxpayers of that area. This Council further notes that Bexhill attracts special expenses raised exclusively from Bexhill ratepayers for the provision of services within Bexhill. This Council resolves that, should responsibility for any service currently treated as a Bexhill special expense transfer from Rother District Council to Bexhill Town Council, the corresponding special expense must be removed from Rother District Council's Council Tax calculation for Bexhill and not absorbed into the wider district budget. This Council further resolves to seek written assurance that Bexhill ratepayers will not be charged twice for the same service and that all arrangements will remain compliant with the Local Government Finance Act 1992.

e) Cllr Lee

For the Town Council to sponsor a local community group with 12 litter pickers and hi-vis vests with their group name and logo saying sponsored by BTC. The cost of this would be around £120 online or around £150 from a local hardware store.

f) Cllr Lee

For the Town Council to investigate the possibility and costs of installing Modular self-cleaning toilets in the town.

15. CORRESPONDENCE AND MATTERS FOR INFORMATION

- a) To approve the proposed Street names for the Gateway development.
To note the theme for the Street names is Rivers and Waterways.
(Appendix I)
- b) To consider the involvement of the Town Council in the naming ceremony for Waddingham Way.

16. RISK REGISTER

- a) To consider any new risks to be added to the risk register.

17. DATE OF NEXT MEETING – WEDNESDAY 25TH FEBRUARY 2026

All motions for the next meeting of the Full Council on 25th February 2026 must be received by received by the 14th February 2026

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings Act) 1960, because of the confidential nature of the business to be transacted, the public and the press will not be permitted to attend during the following items:

18. MANAGEMENT OF PUBLIC CONVENIENCES

- a) To consider the employment of two full time Public Convenience cleaners/maintenance operatives.
(Appendix J)

19. PRINTER CONTRACTS

- a) To receive quotes.
(Appendix K)

20. STAFFING UPDATE

- a) To receive update on recruitment of Town Clerk.

21. TO RECEIVE UPDATE ON LEGAL CLAIM

**22. TO DISCUSS LEGAL COSTS FOR THE PROTECTION OF THE MAYORAL
ROLE**