

## **BEXHILL-ON-SEA TOWN COUNCIL**

Minutes of the meeting of **BEXHILL-ON-SEA TOWN COUNCIL Community Committee** held at the **Pebsham Community Centre, Seabourne Road** on **Wednesday 12<sup>th</sup> October 2022 at 6.30pm**

**PRESENT:** Cllr Baldry; Cllr Brailsford; Cllr Gibson; Cllr V Taylor-Gee

**ALSO IN ATTENDANCE:** J Miller, Clerk,

### **00324. PUBLIC PARTICIPATION**

There were none.

### **00325. APOLOGIES FOR ABSENCE**

It was **RESOLVED** to receive and accept apologies with reasons from Cllr Rustem, Cllr Plim, Cllr Thomas, and Cllr Carroll.

### **00326. DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS**

There were none.

### **00327. CHAIR'S ANNOUNCEMENTS**

There were none.

### **00328. MINUTES**

It was **RESOLVED** to approve the minutes of the meeting of 13<sup>th</sup> July 2022.

### **00329. FIVE YEAR STRATEGY**

- a) To consider five-year strategy for recommendation to full council  
The draft plan was reviewed and updated with minor amendments. The Town Clerk will formulate a first draft for the committee to consider at the next meeting.

### **00330. GOVERNANCE AND ADMINISTRATION**

- a) To note year to date budget position – noted.
- b) To agree budget forecast for 2023/24 to recommend to the Finance and General Purposes Committee.  
It was agreed to submit an unchanged budget for 2023/24.

### **00331. ANNUAL TOWN MEETING**

- a) To consider arrangements for Annual Town Meeting 2023.  
It was **RESOLVED** to follow the same format as last year. The date was agreed as 18<sup>th</sup> March 2022, with an operational plan to be prepared by the Town Clerk.

### **00332. REGALIA**

- a) To note Coat of Arms update.  
It was noted that the application is now being reviewed by the new King.

Initial.....

**00333. CIVIC PROTOCOL**

- a) To approve Mace Bearer job description  
It was **RESOLVED** to approve the Mace Bearer job description.
- b) To approve Mace Bearer contract  
It was **RESOLVED** to approve the Mace Bearer contract
- c) To approve Mace Bearer risk assessment  
It was **RESOLVED** to approve the Mace Bearer risk assessment.

**00334. NOTICEBOARDS**

- a) To note installation of noticeboards delayed due to manufacturing issues-noted.
- b) To note project plan for telephone boxes is ongoing – noted.
- c) To note town council has now taken ownership of the Devonshire Square noticeboard – noted.

**00335. CHARTER TRUSTEES BOOKLET**

- a) To receive update on production of new Charter Trustee booklet  
It was **RESOLVED** to appoint an archivist to assist in the production of the booklet. This would be a volunteer position. The clerk will produce the required documents for review at the next meeting.

**00336. AUDIO STREAMING**

- a) To consider audio streaming policy for recommendation  
It was **RESOLVED** to temporarily audio stream meetings using local sources if possible.  
It was **RESOLVED** to investigate a permanent solution for audio streaming with students from Bexhill College.

**00337. PRESS AND MEDIA**

- a) To consider Bexhill News advertorial.  
It was agreed to display the advertorials in the premises.  
It was **RESOLVED** to request a rack for the Bexhill News outside the premises.

**00338. GAZEBO**

- a) To note three quotes being obtained - noted.

**00339. BEXHILL CARNIVAL**

- a) To consider float for 2023 Carnival.  
It was **RESOLVED** to defer this item.

**00340. BEXHILL DAY**

- a) To review Bexhill Day 2022 and consider arrangements for 2023.  
It was **RESOLVED** to bring ideas to the next meeting.

**00341. WESTERN ROAD**

- a) To consider ideas for official opening event ideas and communications strategy.

Consider a local celebrity for an official opening event. Ideas to be sent to the Town Clerk.

- b) To note update on incorporating the new premises in the independent shop map.

**00342. COUNCILLOR TRAINING EVENTS**

- a) To note GDPR training held on 15<sup>th</sup> September 2022.
- b) To note Equality and Diversity training to be held.
- c) To consider maintaining a training matrix on website.  
It was **RESOLVED** to set up a training matrix on website.

**00343. EXTERNAL EVENT COORDINATION WEBSITE**

- a) To be discussed at next meeting – noted.

**00344. POSH CLUB**

- a) To note investigation is under way.  
It was **RESOLVED** to recommend a community group is formed and a grant application is made to facilitate a posh club in Bexhill.

**00345. DEMENTIA FRIENDLY COFFEE MORNING**

- a) To note rescheduled coffee morning being planned with Prideaux Lodge.

**00346. ROYAL BRITISH LEGION EVENTS**

- a) To note Armed Forces Day event for 2023 planning underway – noted.
- b) To note updates on Remembrance Parade event – Central – noted.
- c) To note updates on Remembrance Parade event - Little Common – noted.
- d) To note updates on Remembrance Parade at Sidley – noted.

**00347. COMMUNITY EVENTS**

- a) To consider supporting Bexhill 100 world record attempt at teddy bears picnic 2023.  
It was **RESOLVED** to offer administrative support to the Bexhill 100 club to attempt the world record for a teddy bears picnic.
- b) To consider supporting Running Space 'Midnight to Midnight' suicide awareness event 2023.  
It was **RESOLVED** to offer administrative support to Running Space group to risk assess the route and produce the event plan.
- c) To receive update on Glyne Gap roundabout development.  
It was **RESOLVED** to approach Rother District Council to move forward with phase one. The town clerk was delegated authority to proceed with this, in consultation with Cllr Brailsford.

**00348. COVID RECOVERY EVENT**

- a) Happy to Chat initiative – to note roll out in Corner café pending workloads easing.
- b) Health and Wellbeing Market – to consider event plan.  
The event will be on the 8<sup>th</sup> of July on the lawns, and it was **RESOLVED** to delegate the operational organisation of the event to the Town Clerk.

**00349. MOTIONS FROM COUNCILLORS**

There are none.

**00350. CORRESPONDENCE**

There is none.

**00351. QUESTIONS FROM COUNCILLORS**

a) To note answers to questions from the last meeting

|   |                        |
|---|------------------------|
| Cllr Brailsford asked for an update on the Glyne Gap roundabout to be included on the next agenda | This is on the agenda, |
|---|------------------------|

b) To receive questions from councillors and any future agenda items  
Cllr Baldry asked for Wave Arts to provide printed copies of the art trail for the new council premises to distribute.

**00352. DATE OF NEXT MEETING – 14<sup>th</sup> DECEMBER 2022**

*The meeting closed at 21:14pm*

Signed..... Date.....

