



BEXHILL-ON-SEA TOWN COUNCIL
35 Western Rd, Bexhill TN40 1DU
Town Clerk, Telephone: 01424 214249
E-mail: town.clerk@bexhilltowncouncil.gov.uk

APPLICATION FOR THE TO ERECTION OF A SHED OR GREENHOUSE ON AN ALLOTMENT SITE

Effective from September 29th, 2000, the following conditions apply to the erection of sheds or greenhouses on allotment sites.

- A written application specifying the proposed location and materials to be used must be submitted to the Committee for approval before any shed or greenhouse is erected. The shed or greenhouse size should not exceed 6' X 4' X 6' high unless approval has been granted for a larger size.
- The shed or greenhouse must be constructed in compliance with its original manufactured specifications. Details should be submitted with the application.
- Site inspection and location approval by Officers are required before any shed or greenhouse is erected, subject to Committee approval.
- The shed or greenhouse must be properly maintained and kept to the satisfaction of the Council, subject to regular inspections by Council Members and/or Officers.
- The tenant must remove the shed or greenhouse from the site at their own expense if instructed to do so by the Town Council at any time for any reason during their tenancy.
- The tenant is responsible for the security and removal of the shed or greenhouse if the tenancy is terminated for any reason. The tenant has one calendar month to remove the shed from the date of the notice.
- If the shed or greenhouse is not removed within one week of the date of allotment tenancy termination, it shall become the property of the Council.
- A signed agreement accepting these conditions must be completed by the tenant before erecting any shed or greenhouse.

To be completed by Applicant:

Allotment Site Name: **Site No:**

Name and Address of Applicant (Block Capitals)

I hereby agree to abide by the aforementioned conditions of shed or greenhouse erection subject to approval to proceed:

Signed: **Date:**

This application form should be submitted to the Town Clerk at the above address together with a site and/or proposed shed or greenhouse location plan with drawing of proposed shed or greenhouse.

NOTE: Applicant must not go ahead with shed or greenhouse erection until application is approved.

SKETCH PLAN BELOW /NEXT PAGE

SKETCH PLAN CONTINUED