

BEXHILL-ON-SEA TOWN COUNCIL

To all Members of Bexhill-on-Sea Town Council

You are summoned to attend a meeting of

BEXHILL-ON-SEA TOWN COUNCIL to be held at
PEBSHAM COMMUNITY CENTRE, BEXHILL-ON-SEA.

on **Wednesday 19th April 2023 at 6:30pm**

when it is proposed to transact the following business:

Julie Miller

Clerk and Responsible Financial Officer

13th April 2023

Members of the public and press are welcome to attend.

Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulations 2014. Members of the public addressing the council but not wishing to be recorded should put this request to the town clerk at the earliest opportunity.

AGENDA

1. PUBLIC PARTICIPATION

In accordance with standing order 3(e) this session shall not exceed 15 minutes unless directed by the Chair of the meeting. Subject to standing order 3(f), a member of the public shall not speak for more than 3 minutes. In accordance with standing order 3(e), a question shall not require a response at the meeting nor start a debate on the question. The chair of the meeting may direct that a written or oral response be given. A person shall raise his hand when requesting to speak and stand when speaking (except when a person has a disability or is likely to suffer discomfort). The chair of the meeting may at any time permit a person to be seated when speaking. A person who speaks at a meeting shall direct his comments to the chair of the meeting. Only one person is permitted to speak at a time. If more than one person wants to speak, the chair of the meeting shall direct the order of speaking.

2. APOLOGIES FOR ABSENCE

3. TO RECEIVE DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS

4. CHAIR'S ANNOUNCEMENTS

5. MINUTES

To approve the minutes of the following meetings of the full council:

a) Wednesday 8th March 2023

(Appendix A)

6. COMMITTEES

To receive the minutes and updates of committees held since the last Full Council meeting:

a) Planning and Development Advisory Committee – 08/03/23

(Appendix B)

b) Asset Transfer Committee – 15/03/2023

(Appendix C)

c) Climate, Nature, and Environment Committee – 15/03/2023

(Appendix D)

d) Planning and Development Committee – 22/03/2023

(Appendix E)

e) Finance and General Purposes Committee – 22/03/2023

(Appendix F)

7. RECOMMENDATIONS FROM COMMITTEES

- a) Climate, Nature, and Environment Committee
 - i. That the contract financial regulations are waived, and the council enters into a one-year contract to provide the first step of the Domesday Project.
- b) Finance and General Purposes Committee
 - i. To approve revised Grants and Donations Policy
 - ii. To approve the following grants:
 - a. White Label Events £2,250 – Medieval pageant
 - b. Bexhill Museum £3,000 (from reserves)

8. MAYOR'S OFFICE

- a) To receive update on the work of the Town Mayor.

9. REPORTS FROM COUNCILLORS

External councillors may report for 3 minutes. Written reports must be received three days before the meeting.

- a) To receive reports from Division County Councillors.
- b) To receive reports from Ward District Councillors.
- c) To receive ward reports from Town Councillors.
- a) To receive update on lease and consider next steps.

10. GOVERNANCE AND ADMINISTRATION

- a) To review the effectiveness of the Asset Transfer Committee (Cllr Gibson).

11. ROTHER DISTRICT COUNCIL LIAISON

- a) To receive any updates on liaison meetings.
- b) To receive update from external representatives on Rother District Council High Street Task Force – Cllr Plim and Cllr Taylor-Gee.

12. SUSSEX POLICE LIAISON

- a) To note next Police liaison meeting being organised in April.
- b) To note Clerk to investigate CCTV improvement opportunities when more time available.

13. SUPPORT FOR UKRAINE

- a) To receive update from Cllrs Brailsford; Taylor-Gee; Thomas on 'Bexhill Hub for Ukraine Support'.

14. CORONATION BUNTING

- a) To note licence application for bunting to be hung on street furniture has been submitted.

15. EXTERNAL REPRESENTATIVES

To receive reports from external representatives (circulated prior to the meeting)

- a) RALC - Cllr Winter and Cllr Taylor-Gee
- b) Citizen's Advice Bureau – Cllr Gibson
- c) Bexhill Air Cadet Squadron - Mayor
- d) Fairtrade – Cllr Izzard
- e) Old and Bold – Cllr Barfoot
- f) Sea Angling Club Design Workshop – Cllr Gibson

- g) To agree representative for Little Gate Farm and to agree representatives to attend a tour of the facility.

16. MOTIONS FROM COUNCILLORS

- a) Cllr Thomas
 - i. That this Council supports the recruitment and employment of a part-time Planning Officer to assist the Planning Advisory Committee and advise the Council in relation to the preparation of a Neighbourhood Plan.
 - ii. This Council believes the Town Council should launch the process of consultation in relation to a Neighbourhood Plan as soon as practicable but, in any case, not later than one year after the passage of this motion.
- b) Cllr Drayson
 - i. That the Bexhill on Sea Town Council Terms of Reference and Scheme of Delegation be amended to remove the voting rights of Ex Officio Members of all committees.
 - ii. That Section 5.2 of The Bexhill on Sea Town Council Terms of Reference and Scheme of Delegation in relation to meetings of the Planning and Development Advisory Committee be amended to ensure that meeting take place throughout the year.
 - iii. That Section 8.1 of The Bexhill on Sea Town Council Terms of Reference and Scheme of Delegation in relation to membership of The Accessibility Working Group (Advisory Committee) be amended to extend membership to any 3 Councillors rather than members of The Climate, Nature and Environment Committee

17. CORRESPONDENCE AND MATTERS FOR INFORMATION

All information circulated to councillors prior to the meeting

- a) Email from resident concerning council tax increase for 2023/24 for noting.
- b) Email from resident concerning Rother District Council meeting for noting.
- c) Email from resident concerning council tax increase for 2023/24 for noting.
- d) Communication from Huw Merriman MP concerning Government announcement of Asylum Seeker site in Bexhill.

18. QUESTIONS FROM COUNCILLORS AND FUTURE AGENDA ITEMS

- a) To receive answers to questions raised at the last meeting.

Cllr Gibson Can the council review the effectiveness of the Asset Transfer Committee?	This item is on the agenda of this meeting.
Cllr Drayson Can an update on allotment management be received at the next meeting	The Town Council is now managing the allotment sites at All Saints and Preston Road. The Climate, Nature, and Environment Committee is overseeing this. Allotments will be inspected on a regular basis and a waiting list operated to fill vacant plots as they become available. The Committee will review policies and procedures at a future meeting.

- b) To receive questions from councillors at the meeting.
Questions shall be recorded in the minutes and responded to at the next meeting or before

- c) To note any future agenda items.
- d) To consider any new risks to be added to the risk register.

I9. DATE OF NEXT MEETING – 24th MAY 2023 ANNUAL GENERAL MEETING

All motions for the next meeting of full council on 24th May 2023 must be received before 15th May 2023.