

Bank reconciliation – pro forma

This reconciliation should include all bank and building society accounts, including short term investment accounts. It must column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are on a credit and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as

Name of smaller authority:

BEXHILL-ON-SEA TOWN COUNCIL

County area (local councils and parish meetings only):

EAST SUSSEX

Financial year ending 31 March 2024

Prepared by (Name and Role):

Julie Miller, Clerk & RFO

Date:

27/04/2024

	£	£
Balance per bank statements as at 31/3/24:		
Current Account	£313,156.36	
Instant Access	£351,607.91	
		£664,764.27
Petty cash float (if applicable)		£0.00
Less: any unpresented cheques as at 31/3/24 (enter these as negative numbers)		
Light Angels Ltd	-£5,000.00	
		-£5,000.00
Add: any un-banked cash as at 31/3/24		
		£0.00
Net balances as at 31/3/24 (Box 8)		<u>£659,764.27</u>