

BEXHILL-ON-SEA TOWN COUNCIL

Minutes of the meeting of **BEXHILL-ON-SEA TOWN COUNCIL Community Committee** held at **All Saints School, Bexhill-on-Sea** on **Wednesday 14th June 2023** at **6:30pm**.

PRESENT: Cllr Crotty; Cllr Brailsford; Cllr Baldry; Cllr Rustem; Cllr Plim; Cllr Winter; Cllr Carroll; Cllr El

ALSO IN ATTENDANCE: J Miller; J Daeva; one sound technician; three members of the public.

00068. TO ELECT A CHAIR

It was **RESOLVED** to elect Cllr Plim as chair of the Community Committee.

00069. TO ELECT A VICE-CHAIR

It was **RESOLVED** to elect Cllr Rustem as vice-chair of the Community Committee.

00070. PUBLIC PARTICIPATION

A member of the public spoke about conduct of a councillor and was referred to the Monitoring Officer at Rother District Council.

A member of the public spoke about the mascot, Bexhill Day, Christmas Lights, Glyne Gap roundabout and the Anglo-Continental Market.

No questions were asked.

00071. APOLOGIES FOR ABSENCE

There were none. Cllr Hampton was absent.

00072. DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS

Cllr Winter declared a general interest as a member of Rother District Council.

Cllr Brailsford declared an interest in the Carnival and Bexhill Community Events Group.

Cllr El declared an interest in the Anglo-Continental Market.

Cllr Baldry declared an interest as a member of the Bexhill Community Events Group.

Cllr Plim declared an interest in the Carnival.

00073. CHAIR'S ANNOUNCEMENTS

There were none.

00074. MINUTES

It was **RESOLVED** to approve the minutes of the meeting of 15th February 2023.

00075. TO REVIEW ALL PROJECTS AS PER FULL COUNCIL MOTION AND CONSIDER WHETHER TO CONSIDER OR STOP

Initial.....

Project	Status
Town Criers	Replacement to be considered? Direction on how to proceed required. It was AGREED to continue with existing Town Criers and promote their services.
Five Year Strategy	How will this be monitored? It was AGREED to continue with the five-year strategy.
Coat of Arms	Still awaiting final Royal College of Arms Approval. It was AGREED to continue.
Civic Reception Rotary Club	Food ordered, Town Hall booked, awaiting final agenda from Rotary. It was AGREED to continue.
Regalia	Create secure storage in Hub and consider future awards, carry out insurance valuation. It was AGREED to continue and investigate what regalia could be on display in the museum.
Noticeboards	Four new boards being sourced, one to be decided on for Pebsham. It was AGREED to continue.
Charter Trustees Booklet	Prices being sought for design and print for new booklet. It was AGREED to continue.
Bexhill News	Monthly advertorial, rack being sourced for Hub. It was AGREED to continue and to encourage councillors to contribute to the advertorial. The committee will review progress in September.
Mascot	Research and costs being presented to the committee. It was AGREED to stop this project.
Carnival	Committee to decide on how the Town Council will be represented. It was AGREED to continue.
Bexhill Day	Flypast booked, committee to decide on event structure. It was AGREED to continue.
Training	HR Training quote from supplier provided to Committee - decision required. It was AGREED to continue.
Training	General training by Trevor Leggo - dates/times to be considered by the Committee. It was AGREED to continue.
Training	Dementia training to be sourced. It was AGREED to continue.
Training	Matrix for recording training to be created and published. It was AGREED to continue.
External Event Website	Research complete and being written up in a report for presentation at next meeting. It was AGREED to not create a new website but develop a tab on the existing website.
Bexhill Showcase	Event organised and completed - is the committee wanting to do this again? It was AGREED to continue.
Dementia Friendly Coffee Morning	Research into other care homes being carried out. It was AGREED to continue.

Remembrance Events	Council organises both Little Common and Bexhill Parade events and road closures. It was AGREED to continue.
Covid Recovery Events	Health and Wellbeing Market - all organisation completed, final bookings and checks being made ahead of event on 8th July. It was AGREED to continue.
Christmas Lights	Research complete and report provided to committee to consider next steps. It was AGREED to defer this item to later on the agenda.
Flagpole	Council assisting with permissions for flagpole installation on Little Common Roundabout. It was AGREED to continue.
Teddy Bears Picnic	Council assisting with the organisation of the event with Bexhill 100. It was AGREED to stop.
Running Space	Supporting risk assessment and organisation of “Midnight to Midnight” event. It was AGREED to continue.
Glyne Gap Roundabout	Council attempting to work with RDC. It was AGREED to continue.
Poppy Car	Committee to consider its assistance with the event. It was AGREED to continue. Cllr Crotty declared an interest in this item.
D-Day	Committee to consider supporting an event in 2024. It was AGREED to continue.
Anglo-Continental Market	To consider carrying out road closures and risk assessment using council insurance. It was AGREED to stop.

00076. FIVE YEAR STRATEGY

- a) To note Full Council adopted Five-Year Strategy and page set up on website.

00077. MAYORAL OFFICE

- a) To note Coat of Arms update – noted.
b) To note update on Civic Reception for 100-year anniversary of Rotary Club 21st July 2023 – noted.
c) To consider the use of awarding regalia for town awards, a garden award, and the use of other regalia.
It was **RESOLVED** to use the smaller Mullins Cup as a garden award at the Civic Awards.
It was **RESOLVED** to consider a youth award for the Earl of De La Warr to present. A report will be considered at the next meeting.

It was **RESOLVED** to accept memorabilia from a previous award winner.

- d) To consider conversion of area in Hub to store regalia and move from Town Hall.

It was **AGREED** to proceed with the investigations into storing regalia and display options at the museum.

e) To consider next steps following resignation of a Town Crier.

It was **AGREED** earlier in the meeting that the Town Crier will be promoted.

f) To consider request from Cllr Brailsford that the Town Council obtain the motoring photos from the Cooden Beach Hotel that are being held at Bexhill Museum and display at the Hub.

It was **AGREED** for the Town Council to liaise with the museum to investigate the motoring photos from the Cooden Beach Hotel.

00078. NOTICEBOARDS

a) To note noticeboards being sourced for (Ravenside Retail Park, Barack Hall Park, Down Road and Collington Wood) and to receive update on the Pebsham/ Glyne Gap noticeboard.

It was **RESOLVED** to continue with the Noticeboard installations and the Glyne Gap location investigations.

b) To consider the use of Norman's Bay noticeboard.

It was noted that this is organised by the resident's association.

00079. CHARTER TRUSTEES BOOKLET

a) To receive update on production of new "Charter Trustee" booklet.

It was **AGREED** to create the booklet with up-to-date pictures and civic history of Bexhill and the Town Council. It will be called "Bexhill-on-Sea Civic History".

00080. PRESS AND MEDIA

a) To note Bexhill News providing rack in July – noted.

00081. BEXHILL CARNIVAL

a) To consider plan for a stall on procession day 29th July from 1pm.

It was **RESOLVED** for the Town Council to have a gazebo at the Carnival. Councillors would like to showcase grants and how to access the funds, advertise the Hub services, promote Bexhill Day.

It was asked for "giveaways" such as flags or stickers to be investigated.

00082. BEXHILL MASCOT

a) To receive update on investigation for mascot.
This has been stopped.

00083. BEXHILL DAY

a) To receive an update on Bexhill day 2023.

It was **RESOLVED** to produce nine banners along the promenade to promote a walk which takes in the flypast and for the Clerk to organise with the Mayor.

00084. COUNCILLOR TRAINING EVENTS

- a) To consider booking HR and employer training event - £750 Virtual or £1,100 in person.

BoSTC/14.06.23 – 000022

It was **RESOLVED** to organise the training in person at a cost of £1,100.

- b) To note Dementia Training to be organised.
c) To note internal training/procedural event to be arranged with Trevor Leggo.
It was **RESOLVED** for the Clerk to arrange a training session on Council finance.

Cllr El left the meeting at 20:38pm.

The Clerk will ask Councillors for preferred weekday training dates, to plan around as many as possible.

Cllr El re-entered the meeting at 20:40pm.

It was **RESOLVED** that unless two thirds of Councillors attend the training, it will not proceed.

- d) To note welcome pack and induction training carried out for new councillors – noted.
e) To note training matrix to be prepared and published on website – noted.

00085. EXTERNAL EVENT COORDINATION WEBSITE

- a) To receive update on External Event Coordination.
This has been stopped and a tab on the existing website will be set up.

00086. DEMENTIA FRIENDLY COFFEE MORNING

- a) To research another similar event at a different care home in the community – noted.

00087. ROYAL BRITISH LEGION EVENTS

- a) To note Bexhill Showcase event completed – noted.
b) To note updates on Remembrance parades 2023.
It was noted that road closures are being worked on.
c) To note update on flagpole being investigated for Little Common Roundabout.
It was noted that planning permission will be applied for.
d) To consider the Town Council's involvement in the Poppy Car initiative (Cllr Plim).
This will be investigated.

00088. COMMUNITY EVENTS

- a) To note update on Bexhill 100 world record attempt at teddy bears picnic 2023.
It was noted that this will not be going ahead.
b) To receive update on Glyne Gap roundabout development.
It was noted that the project will now be pursued with the new administration at Rother District Council.
c) To consider assisting Bexhill Lions with the Anglo/Continental market.
It was **AGREED** to not proceed with this.
d) To consider request by Cllr Crotty (made at Full Council) that the Town Council supports a D-Day event in 2024.
It was **AGREED** for the Clerk to liaise with the Royal British Legion to investigate events for D-Day in 2024.

Initial.....

- e) To receive an update on supporting of RunningSpace Midnight to Midnight event.

BoSTC/14.06.23 – 000023

The new ward councillors for Old Town will be introduced to the Pelham, risk assessment continues.

00089. COVID RECOVERY EVENT

- a) To receive update on Health and Wellbeing Market – 8th July 2023.
It was noted that the event is all set for 8th July 2023.

00090. CHRISTMAS LIGHTS

- a) To receive update on research so far.
Cllr Crotty declared an interest in this item.
It was **RESOLVED** for the Clerk to seek hire options and design projects from Christmas lights companies, and this is to include Sea Road.

It was **RESOLVED** to suspend standing orders to allow the meeting to run until 21:15pm.

00091. MOTIONS FROM COUNCILLORS

There are none.

00092. CORRESPONDENCE

- a) Email from resident asking date for Bexhill Day.
- b) Email from Heart of Sidley for assistance with deadlines for Christmas Lighting from East Sussex County Council.

00093. QUESTIONS FROM COUNCILLORS

- a) To note answers to questions from the last meeting.

Cllr Plim asked if Norman’s Bay community board could be used.	This request is on the agenda.
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- b) To receive questions from councillors and any future agenda items.
Cllr Crotty asked if the council would require a sub-committee for Christmas Lights for 2024 onwards.
Cllr Winter asked for the youth council to be reinvestigated.

00094. DATE OF NEXT MEETING – 13TH SEPTEMBER 2023

The meeting closed at 21:08pm

Signed.....

Date.....

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