

**Agenda Item:** 7

**Report to:** Amenities Committee

**Date:** Wednesday 5<sup>th</sup> March 2025

**Subject:** Town Rangers

**Summary:** The Committee is asked to note and agree the budget required for Town Rangers for recommendation to Full Council.

---

## 1. Background and objective

- 1.1 The Council has resolved at the Full Council meeting on Wednesday 23<sup>rd</sup> October 2024 to implement three Town Rangers.

### 00345 TOWN RANGERS

- a) To note The Pelham unable to provide rangers and to consider job specification for an in-house role and agree budget and recruitment plan as per July 2024 report.  
It was **RESOLVED** to approve job specification.  
It was **RESOLVED** to investigate the costs for three town rangers and associated equipment.

## 2. Purpose of the report

- 2.1 The purpose of this report is to show the costings for the roll out of the Town Rangers, based on two Town Rangers.
- 2.2 The report includes further details in relation to training, general information such as uniforms, branding and work requirements.
- 2.3 The plan is to have them set up and in place by May 2025

## 3. Detailed Costings.

- 3.1 The information is displayed in the table as follows.

Type	Cost detail	Qty	Cost £	Notes
<b>Motor Vehicles</b>	Van – Electric - Ford transit	1	£3,163.68	Per year for 5 years
	Van – Petrol – Ford Transit Courier	1	£3,888.00	
	Van – Diesel – Renault Trafic Van	1	£6,960.00	
<b>Motor Vehicles</b>	Fuel		£1,000	
	Insurance	1	£200	

## APPENDIX D

	Repairs/Service	1	£500	Add to the current policy
	EV charge point	1	N/A	As a contingency
	Western Road Parking Permit		£700	No suitable location
			<b>£6,288.00</b>	Based on Ford Transit Courier
<b>Vehicle Branding</b>	Lights	1	£100.00	Dealership would install  Ark
	Chevrons	1	£200.00	
	Signage	1	£50.00	
	Fire Extinguisher	1	£42.99	
			<b>£392.99</b>	
<b>Powered Equipment</b>	Lawnmower	1	£350.00	Makita Sander SF Combi Drill DeWalt Circular Saw Tacwise SF
	Strimmer	1	£150.00	
	Hedge Cutter	1	£150.00	
	Leaf Blower	1	£150.00	
	A sanding machine	1	£99.99	
	Drills	1	£199.99	
	Electric Saw	1	£110.00	
	Nail gun	1	£125.44	
	Pressure Washer	1	£400.00	
			<b>£1735.42</b>	
<b>Garden Based Tools/Equipment</b>	Weed Killing Chemicals	2	£100.00	9Ltr Titan Pump SF  TS Galv Non punt TS Loppers Hawks SF SF Set of 3 items SF
	Weed Killer container and Sprayer	2	£27.96	
	Water Pump	1	£54.98	
	Watering Cans	2	£14.00	
	Wheelbarrow	2	£120.00	
	Anvil Pruners	1	£16.98	
	Shovel	2	£39.98	
	Shears	1	£39.99	
	Rakes	2	£53.98	
			<b>£467.87</b>	
<b>General Tools/Equipment</b>	Buckets /Sponges	N/A	£50.00	Various items Litter picker TS Litter hoops x 3  Med HSE kit TS SF Book  3 x Magnusson kit 40 piece  Variety Poundland SF 12 piece set SF SF 2.6M Telescopic SF Pack of 2 SF Set of 4 SF 10Ltr Fuel Can
	Litter grabbers	3	£60.00	
	Litter collection hoops	3	£48.00	
	Bin bags		£100.00	
	First Aid kits	2	£33.96	
	Accident books	1	£4.99	
	Hammers			
	Screwdrivers	3	£162.00	
	Spanners/chisels/wrenches/scrapers			
	Graffiti remover	2	£22.00	
	Cloths and fabrics		£20.00	
	Torches	3	£51.00	
	Drain rods	1	£32.99	
	Plunger	2	£10.00	
	Ladder	1	£119.99	
	Tape Measure	2	£12.99	
	Spirit Levels	1	£54.99	
	Fuel Can	1	£12.99	

## APPENDIX D

			<b>£795.90</b>	
<b>Personal Protection Equipment</b>	Googles	3	£30.00	Dewalt Googles TS
	Disposable mask	1x50	£9.99	Ark
	Latex Gloves	1x100	£9.39	Ark
	Gardening gloves	3	£18.00	Nitrile SF
	Hats	3	£15.00	2 x Beanie SF
	Protective boots	3	£105.00	Dealer Steel toe SF
	High visibility suits/jackets/Vest	3	£105.00	2 Hi vi Jackets SF
	Ear defenders	3	£83.94	Moldex M5 TS
	Hard hats	3	£21.00	SF
	Waterproof clothing	3	£69.00	Waterproof suit SF
			<b>£466.32</b>	
<b>Uniform</b>	Trousers	3	£135.00	All Screwfix
	Shorts	3	£93.00	This is based
	T-shirts	6	£138.00	without branding
	Winter Gloves/Hats	3	£30.00	
	Jumper/Fleece	3	£60.00	
			<b>£456.00</b>	

**Total Costs****£10,602.50**

All costings above are current at the time of this report but is subject to change. The vehicle quotations are from a local company. The other items are from national well-known brands and internet prices.

**4. Training**

4.1 The Town Rangers will need to undertake training in the following areas.

First Aid Training

Training on safe handling of chemicals and sharp objects

Training on manual labour and heavy lifting

Training to use dangerous equipment such as power tools

General Health and Safety training

General training on working around members of the public

Long Term – ROSPA and more in-depth health and safety such as lone working, working at height, PAT testing etc.

The cost of the training is included in the Town Council's current online system.

**General Information**

- 4.2 The Council will need to look at setting up trade accounts with local firms and national brands, there will be a purchase order process in place, to ensure this runs smoothly and in line with the financial regulations.
- 4.3 The Town Rangers would require uniforms and workwear including safety workwear.
- 4.4 The vehicle would require lights, chevrons and signage. It may require being boarded out to be able to attach storage.
- 4.5 It would be preferable to have the tool stock stored at the hub in the upper floor, as this would a secure location, for insurance purposes.
- 4.6 There would be an additional metal storage box for the storage of any chemicals/fuel for health and safety and insurance purposes
- 4.7 In relation to the work vehicle, while Electric would be more sustainable and cost less to run it would require a charge point which at the time of the report would be an issue as there is no suitable location onsite at Western Road to locate this.  
So, it would be advisable to start with a fuel or hybrid vehicle. As this would provide the council detailed information of mileage and fuel consumption per year to be able to make a more detailed decision further down the line, should the need of the Town Rangers team be expanded.

## **5. Recommendations**

- 5.1 To recommend to Full Council to start purchasing the relevant equipment required for the Town Ranger posts which are due to be recruited for in April 2025.
- 5.2 The budget for the expenditure of the above equipment would be from General Reserves