

BEXHILL-ON-SEA TOWN COUNCIL

To all Members of Bexhill-on-Sea Town Council

You are summoned to attend a meeting of **BEXHILL-ON-SEA TOWN COUNCIL**
to be held in the **BEXHILL SENIOR CITIZENS CLUB, EVERSLEY ROAD,**
BEXHILL-ON-SEA

on **Wednesday 24th July 2024 at 6:30pm**

when it is proposed to transact the following business:

Julie Miller

Clerk and Responsible Financial Officer

18th July 2024

Members of the public and press are welcome to attend.

Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulations 2014. Members of the public addressing the council but not wishing to be recorded should put this request to the town clerk at the earliest opportunity.

PLEASE TURN OFF YOUR MOBILE PHONE DURING THE MEETING AS THIS INTERFERES WITH THE RADIO MICROPHONES USED IN RECORDING THE MEETING.

AGENDA

1. CO-OPTION

- a) To co-opt a councillor to fill the Sidley Ward vacancy.

2. PUBLIC PARTICIPATION

In accordance with standing order 3(e) this session shall not exceed 15 minutes unless directed by the Chair of the meeting. Subject to standing order 3(f), a member of the public shall not speak for more than 3 minutes. In accordance with standing order 3(e), a question shall not require a response at the meeting nor start a debate on the question. The chair of the meeting may direct that a written or oral response be given. A person shall raise his hand when requesting to speak and stand when speaking (except when a person has a disability or is likely to suffer discomfort). The chair of the meeting may at any time permit a person to be seated when speaking. A person who speaks at a meeting shall direct his comments to the chair of the meeting. Only one person is permitted to speak at a time. If more than one person wants to speak, the chair of the meeting shall direct the order of speaking.

3. APOLOGIES FOR ABSENCE

4. TO RECEIVE DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS

5. CHAIR'S ANNOUNCEMENTS

6. TO SUSPEND STANDING ORDERS TO ALLOW BEXHILL MUSEUM TO ADDRESS THE MEETING

7. MINUTES

To approve the minutes of the following meetings of the full council:

- a) Wednesday 26th June 2024.

(Appendix A)

8. COMMITTEES

- a) To note minutes from committee meetings held since the last meeting:

- i. Finance and Audit Committee 10/07/24

(Appendix B)

ii. Engagement and Communications Committee 03/07/24 (Appendix C)

- b) To note current vacancies on committees as per Terms of Reference and appoint members to the following vacancies:
 - i. Planning and Development Committee x 2
- c) To note Planning and Development Committee inquorate on the following dates and to consider next steps:
 - i. Wednesday 15th May 2024.
 - ii. Wednesday 12th June 2024.
 - iii. Wednesday 26th June 2024.
 - iv. Wednesday 10th July 2024.

9. RECOMMENDATIONS FROM COMMITTEES

There were none.

10. MAYOR'S OFFICE

- a) To receive update on the work of the Town Mayor. (Appendix D)

11. REPORTS FROM COUNCILLORS

External councillors may report for 3 minutes. Written reports must be received three days before the meeting.

- a) To receive reports from Division County Councillors.
- b) To receive reports from Ward District Councillors.
- c) To receive ward reports from Town Councillors.

12. GOVERNANCE AND ADMINISTRATION

- a) To consider cost and security implications of tablets or laptops for councillors. (Appendix E)
- b) To review pension policies. (Appendix F)
- c) To consider request for £9,240 CIL funding for Summerhill Allotment Society to install fence around Town Council allotment site for security and boundary protection.

13. TOWN COUNCIL PREMISES

- a) To receive report on premises options and to consider next steps. (Appendix G)

14. TO CONSIDER DRAFT HEADS OF TERMS AND PLANS FOR THE TRANSFER BY LEASE OF CHANNEL VIEW EAST PUBLIC CONVENIENCES

15. ROTHER DISTRICT COUNCIL LIAISON

- a) To note update on Town Centre Visioning Group.
- b) To receive update on leaders meeting on 17th July.

16. SUSSEX POLICE LIAISON

- a) To note any further updates on current performance of CCTV.

17. NORTHEYE ASYLUM PROPOSAL

- a) To note no further updates.

18. TOWN BOARD

- a) To receive update.

19. VISIONING EXERCISE

- a) To note visioning exercise being revisited later this year.

20. REQUEST FROM DAVID DENNIS

(Appendix H)

- a) A formal funding contribution from the Town Council to the Crowdfunder for the Sidley Woods Project.
- b) That the Town Council writes to Bexhill Wild CIC to support a grant bid to Rother District Council. This letter is required by Rother DC.

21. TOWN RANGERS

- a) To receive report on Town Rangers.

(Appendix I)

22. EXTERNAL REPRESENTATIVES

To receive reports from external representatives (circulated prior to the meeting)

- a) RALC – Cllr Jacklin
- b) Citizen’s Advice – Cllr Byrne
- c) Bexhill Air Cadet Squadron – Mayor
- d) Bexhill Maritime – Cllr Timpe
- e) Little Gate Farm – Cllr Jacklin
- f) Town Board – Cllr Wilson
 - i. To consider deputy to attend meetings in Cllr Wilson’s absence.

23. MOTIONS FROM COUNCILLORS

- a) Cllr Crotty.
I am asking for training session with understanding Autism in the workplace.

- b) Cllr Wilson.

For the Mayor of Bexhill to have a Mayors Ball sometime during April 2025 probably at the Manor Barn to celebrate the conclusion of the Mayors term and to fund raise for the Mayors Chosen Charity. The Council is asked to consider how this is organised either

- i. The Clerk shall be delegated authority to manage a set income and expenditure budget and be delegated decision-making powers to organise the event.
- ii. A committee of the full council shall be formed and delegated authority to manage a set income and expenditure budget and be delegated decision-making powers to organise the event.

- iii. A private event is arranged and organised by individuals, that is not a town council event or Mayoral event, but is a private fundraiser for the Cricket Club.

c) Cllr Plim

That this council reschedule Planning Committee meetings to commence upon the rising of any other council meeting that is currently scheduled to meet on the dates previously set for the remainder of this Municipal year. The result of this motion would therefore mean that any meeting currently scheduled to meet after the Planning Committee shall commence at 6pm.

24. CORRESPONDENCE AND MATTERS FOR INFORMATION

All information circulated to councillors prior to the meeting.

25. QUESTIONS FROM COUNCILLORS AND FUTURE AGENDA ITEMS

- a) To receive answers to questions raised at the last meeting.
There were none.
- b) To receive questions from councillors at the meeting.
Questions shall be recorded in the minutes and responded to at the next meeting or before.
- c) To note any future agenda items.
- d) To consider any new risks to be added to the risk register.

26. DATE OF NEXT MEETING – 25TH SEPTEMBER 2024

All motions for the next meeting of full council on 25th September 2024 must be received by 16th September 2024.

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings Act) 1960, because of the confidential nature of the business to be transacted, the public and the press will not be permitted to attend during the following items:

27. TO RECEIVE UPDATE ON LEGAL CLAIM

28. PEBSHAM ACCESSIBLE PLAY PARK

- a) To receive tenders and consider next steps.
- b) To consider lease options.